



**GOODWILL INDUSTRIES OF NORTHEASTERN PA**  
**925 PROSPECT AVENUE, SCRANTON, PA 18505**  
**(570) 343-1166 | www.goodwillnepa.org**

**NOTIFICATION OF VOLUNTARY RESIGNATION**

This document is to serve that I, \_\_\_\_\_  
*(please print full name)*

have voluntarily resigned from my position as \_\_\_\_\_  
*(job title)*

with Goodwill Industries of Northeastern Pennsylvania. My last day of work will be

\_\_\_\_\_  
*(date)*

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

If you have any feedback that you would like to share, please feel free to do so in the comment section below:

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